

PROFESSIONAL

SIGNAGE TECHNICAL COMPLIANCE BOOKLET

A Quick Guide for Architects,
Consultants, Contractors
& Project Teams



TECHNICAL
ACCURACY



STANDARD
COMPLIANCE



QUALITY
ASSURANCE



DURABILITY
YOU CAN TRUST

Document It Right.
Deliver It Right.

Technical clarity today.
Stronger results tomorrow.



Professional Signage Technical Compliance Booklet

A Quick Checklist for Architects, Consultants, Contractors & Project Teams

Purpose

This booklet is created to help project teams check basic technical details before approving any signage work.

Good signage is not only about design. Material, thickness, lighting, mounting, safety, durability and documentation are equally important.

Proper technical documentation reduces confusion, controls quality and protects both client and vendor.

Best For

- Government contractors
- Architects
- Consultants
- Hospitals
- Industries
- EPC / project companies
- Commercial spaces

1. Basic Signage Data Sheet

Before production, every signage item should include:

- Signage name
- Location
- Size
- Material
- Thickness
- Finish
- Lighting type
- Mounting method
- Power requirement
- Warranty
- Maintenance instructions
- Brand references
- Approval required

2. Common Technical Checks

Channel Letter Signage

Check:

- Letter material
- Letter depth
- Acrylic front thickness
- LED module specification
- Power supply specification
- Wiring method
- Mounting structure
- Weatherproofing
- Timer provision

ACP Signage

Check:

- ACP thickness
- Aluminium skin thickness
- Frame structure
- Fixing method
- Joint treatment
- Colour finish
- Maintenance method

Traffic Signage

Check:

- Reflective sheet grade
- Sheet thickness
- Pole structure
- Height from road level
- Visibility distance
- Mounting hardware
- Anti-rust coating

Pylon Signage

Check:

- Foundation requirement
- Internal structure
- Wind load consideration

- Lighting system
- Service access
- Finish material
- Electrical safety

Indoor Directional Signage

Check:

- Frame material
- Print method
- Protective film
- Mounting method
- Readability height
- Font size
- Colour contrast

3. Documents To Ask Before Execution

Always ask for:

- Material test certificate
- Reflective sheet certificate
- LED warranty document
- Power supply warranty document
- Powder coating certificate
- ACP brand specification
- Electrical safety confirmation
- Installation report
- Warranty certificate

4. Why This Matters

Technical documentation protects both client and vendor.

It helps in:

- Clear approval
- Better quality control
- Proper material comparison
- Reduced rework
- Safer installation
- Fewer disputes
- Better long-term performance

Signage should never be approved only on design and price. Technical details are equally important.

5. Quick Pre-Approval Checklist

Before approving any signage work, check:

- Is the size final?
- Is the material clearly mentioned?
- Is the thickness confirmed?
- Is the finish approved?
- Is the lighting type clear?
- Is the mounting method safe?
- Is electrical access available?
- Is warranty mentioned?
- Are maintenance instructions shared?
- Are final documents available?

Need Professional Signage Documentation?

For consultant-approved signage documentation, factory branding, wayfinding systems, indoor signage, outdoor signage and safety signage planning, connect with ThinkTree before execution.

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